

CITY OF WINCHESTER TRUST DESIGN AWARDS



ENTRY CONDITIONS

1. Criteria for Selection

- 1.1. Awards are made for completed schemes which display a high standard of design, make a lasting contribution to the City of Winchester and demonstrate a positive understanding of the character of the surroundings. Sustainability in terms of energy conservation and/or reduced carbon footprint will be taken into account as well as townscape setting and contextual analysis.
- 1.2. Initially appropriate schemes will be shortlisted. A more detailed submission will then be required before final selection of the winners.

2. Conditions for Entry

- 2.1. Schemes must be within the Town Wards of the City of Winchester or within the immediate surroundings.
- 2.2. Entries must be submitted:
 - Electronically to the Trust's email address (secretary@cityofwinchestertrust.co.uk) via WeTransfer in MS Word or PDF format. Electronic submissions must be printable on A4 paper without further manipulation.
 - In hard copy to The City of Winchester Trust, The Heritage Centre, 32 Upper Brook Street, Winchester SO23 8DG. Hard copies should be submitted in a transparent A4 folder, clearly labelled on the top right hand front corner with the name of the project.
- 2.3. The deadline for entries is **Friday 28 June 2024**.
- 2.4. Entries must contain the following documents, all marked on each page with the project name:
 - A correctly completed entry form.
 - A description of the scheme and a summary of the brief, on one side of A4.
 - The owner's permission a) to enter for the award and b) subject to reasonable notice for Award Panel members to visit the property.
 - A selection of photographs to illustrate the contribution made by the scheme: a minimum of 5, but up to 10 colour photographs. If the scheme is for repair, restoration or alteration, before and after photographs will be necessary.
 - A location plan
 - Optionally, A4 plans and other drawings if applicable.
- 2.5. Entries cannot be considered where any member of the judging panel is owner or designer.
- 2.6. Schemes must have been completed in the period between 2015 and May 2024.
- 2.7. Schemes must conform with one of the categories defined in section 3.

2.8. Should their scheme be short-listed, entrants must undertake to provide one exhibition board (A1 Portrait) with appropriate illustrations of their scheme and a brief explanatory text to a format prescribed by the organisers. Text and photographs must also be submitted electronically. If photographs are submitted within documents they must also be submitted as jpeg files. Shortlisted candidates will be advised and a period of about 4 weeks will be allowed for this further submission.

3. Categories for Entry

3.1. New buildings of any size, use or type.

3.2. Restoration, repair or alteration of existing buildings.

3.3. Public Art, Signs and Shop Fronts. Signs need not be shop signs.

3.4. Landscape works or improvements, including both hard and soft landscaping, street furniture, lighting or any other project that the organisers may consider appropriate.

3.5. Schemes that satisfy the criteria 3.1, 3.2 or 3.4 above, but also make a significant contribution to sustainability in terms of energy conservation and/or reduced carbon footprint.

4. The Awards

4.1. Certificates will be issued for awards and commendations to the owner, architect or designer and, where appropriate, the contractor. A Trust plaque for the winning awards will be issued to the owner to fix to the structure at their expense.

4.2. The Trust will retain the right to remove a plaque should a scheme subsequently be so altered as to substantially devalue its character.

Notes:

1. The City of Winchester Trust Design Awards scheme was initiated in 1980, and the first awards were made in 1984 when Sir Hugh Casson was the panel chairman and a vice president of the Trust.
2. The purpose of the award scheme is to encourage and recognise good and appropriate design and refurbishment.